

**LINWOOD COMMON COUNCIL**  
**CAUCUS AGENDA**  
**April 26, 2017**  
**6:00 P.M.**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED  
IN ACCORDANCE WITH THE REQUIREMENTS OF  
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call                      Mayor DePamphilis \_\_\_    Mr. Beinfest \_\_\_\_\_    Mrs. DeDomenicis \_\_\_\_\_  
   Mr. Ford \_\_\_\_\_    Mr. Gordon \_\_\_\_\_    Mr. Heun \_\_\_\_\_  
   Mr. Matik \_\_\_\_\_    Mr. Paolone \_\_\_\_\_
- Also Present:              Mr. Youngblood \_\_\_\_\_    Mrs. Napoli \_\_\_\_\_    Mr. Polistina \_\_\_\_\_
2. Approval of Minutes Without Formal Reading
3. Mayor's Report
4. Councilman Beinfest  
    A. Neighborhood Services
5. Councilwoman DeDomenicis  
    A. Public Works
6. Councilman Ford  
    A. Planning & Development  
        1. Resolution authorizing a temporary banner for the Linwood Farmers Market  
        2. Resolutions to appoint Dennis Sharpe as Acting Fire Sub Code Official and James Cotton as Plumbing Sub Code Official  
        3. Resolution authorizing the release of the Maintenance Bond for improvements to Wimberg Funeral Home  
        4. Resolution awarding Professional Services Contracts to Michael Fitzgerald as Alternate Attorney and Thomas Thorton as Alternate Engineer to the Planning Board
7. Councilman Gordon  
    A. Engineering
8. Councilman Heun  
    A. Public Safety
9. Councilman Matik  
    A. Revenue & Finance  
        1. Bond Ordinance – final reading  
        2. Resolution amending the Salary Resolution for Non-Contractual employees  
        3. Audit Report  
        4. Resolution awarding Professional Services Contracts for property inspections with regard to tax appeals
10. Councilman Paolone  
    A. Administration  
        1. Resolution authorizing Raffle License for Mainland Youth Lacrosse
11. Mr. Youngblood  
    A. Ordinance amending the City Code Chapter 83, Alcoholic Beverages – final reading

**LINWOOD COMMON COUNCIL  
AGENDA OF REGULAR MEETING  
April 26, 2017**

**CALL TO ORDER**

**FLAG SALUTE** Councilman Darren Matik

**ROLL CALL**

**APPROVAL OF MINUTES WITHOUT FORMAL READING**

**ORDINANCES**

**5 OF 2017** AN ORDINANCE AMENDING CHAPTER 83 ALCOHOLIC BEVERAGES, ARTICLE I, LICENSING, SECTION 83-1, PURPOSE AND SECTION 83-8, RESTRICTIONS ON PLENARY RETAIL CONSUMPTION LICENSE AND ARTICLE II, RESTRICTIONS ON LOCATION AND OPERATION, SECTION 83-14, RESTRICTIONS ON LOCATION AND OPERATION, A, (3) OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

*FIRST READING:* April 12, 2017

*PUBLICATION:* April 17, 2017

*PASSAGE:* April 26, 2017

**6 OF 2017** A BOND ORDINANCE APPROPRIATING ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) AND AUTHORIZING THE ISSUANCE OF ONE HUNDRED FORTY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$142,500) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR GENERAL IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY.

*FIRST READING:* April 12, 2017

*PUBLICATION:* April 15, 2017

*FINAL READING:* April 26, 2017

*PUBLICATION WITH STATEMENT:* April 29, 2017

**RESOLUTIONS WITHIN CONSENT AGENDA**

All matters listed under item, **Consent** Agenda, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

**92-2017** A Resolution establishing salaries for non-contractual employees of the City of Linwood for 2017

**93-2017** A Resolution authorizing the City of Linwood to release the Maintenance Bond with regard to the improvements to Wimberg Funeral Home, Block 1 Lots 29.01 & 29.02, in the City of Linwood

**94-2017** A Resolution approving temporary signage for the Linwood Farmers Market

**95-2017** A Resolution appointing Dennis C. Sharpe as the Acting Fire Sub Code Official for the City of Linwood

**96-2017** A Resolution authorizing the issuance of a Raffle License, #2017-07, to Mainland Youth Lacrosse

**97-2017** A Resolution awarding Non-Competitive Contracts for Professional Services to Michael J. Fitzgerald as Alternate Attorney and Thomas R. Thorton as Alternate Engineer for the Planning Board

**RESOLUTIONS WITHIN CONSENT AGENDA (continued)**

**98-2017**      A Resolution appointing James A. Cotton as the Acting Plumbing Sub Code  
                         Official for the City of Linwood

**APPROVAL OF BILL LIST: \$3,242,420.19**

**MEETING OPEN TO THE PUBLIC**

**FINAL REMARKS BY MAYOR AND COUNCIL**

**ADJOURNMENT**

ORDINANCE NO. 5, 2017

AN ORDINANCE AMENDING CHAPTER 83 ALCOHOLIC BEVERAGES, ARTICLE I, LICENSING, SECTION 83-1, PURPOSE AND SECTION 83-8, RESTRICTIONS ON PLENARY RETAIL CONSUMPTION LICENSE AND ARTICLE II, RESTRICTIONS ON LOCATION AND OPERATION, SECTION 83-14, RESTRICTIONS ON LOCATION AND OPERATION, A, (3) , OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED, THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: Chapter 83 Alcoholic Beverages, Article I, Licensing, Section 83-1 Purpose and Section 83-8, Restrictions on Plenary retail consumption license are hereby amended to read as follows:

**§ 83-1. Purpose.**

By authority of the Revised Statutes of the State of New Jersey, the provisions of this article are enacted to give effect within the City of Linwood to the alcoholic beverage laws as set forth in Title 33 of said Revised Statutes, hereinafter referred to as the "Act," the rules and regulations promulgated or to be promulgated by authority thereof and pursuant to the referendum approved by a majority of the citizens of the City of Linwood on November 5, 2002, which authorized the creation of plenary retail consumption licenses which expressly prohibit the sale of package goods and pursuant to the subsequent referendum approved by a majority of the citizens of the City of Linwood on November 8, 2016, which authorized the sale of alcoholic beverages at retail, (package goods), for off premises consumption, from the principal barroom of such establishment, in the City of Linwood in the County of Atlantic, State of New Jersey.

**§ 83-8. Plenary retail consumption license.**

The holder of the plenary retail consumption license may sell package goods at retail, for consumption off of the licensed premises, from the principal barroom of such establishment only.

SECTION 2: Chapter 83 Alcoholic Beverages, Article II, Restrictions on location and operation, Section 83-14, Restrictions on location and operation, A (3) is hereby amended to read as follows:

**§ 83-8. Restrictions on location and operation.**

A. The plenary retail consumption license shall be issued for the sale of alcoholic beverages in such facility or location meeting the following minimum criteria:

(3) In the operation of the restaurant, dining hall or catering facility, the sale of package goods at retail, for consumption off the licensed premises, is permitted from the principal barroom of such establishment only.

SECTION 3: All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of such inconsistencies.

SECTION 4: Should any sentence, clause, sentence, phrase or provision of this ordinance be declared unconstitutional or invalid by a Court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

SECTION 5: This ordinance shall take effect upon its final passage, publication and adoption in the manner prescribed by law.

<i>FIRST READING:</i>	<i>April 12, 2017</i>
<i>PUBLICATION:</i>	<i>April 17, 2017</i>
<i>PASSAGE:</i>	<i>April 26, 2017</i>

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on, April 12, 2017 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on April 26, 2017.

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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

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RICHARD L. DEPAMPHILIS, III, MAYOR

**ORDINANCE 6, 2017**

**A BOND ORDINANCE APPROPRIATING ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) AND AUTHORIZING THE ISSUANCE OF ONE HUNDRED FORTY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$142,500) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR GENERAL IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

**Section 1. Appropriation for Project-Down Payment.**

The general improvements described in Section 3 of this bond ordinance are hereby authorized as general improvements to be made or acquired by the City of Linwood, in the County of Atlantic, New Jersey (the "City"). For the said improvements or purposes stated in Section 3, there is hereby appropriated the sum of money therein stated as the apportionment made for said improvements or purposes, said sum being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000), including the aggregate sum of SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$7,500) as the down payment for said improvements as required pursuant to N.J.S.A. 40A:2-11 and more particularly described in Section 3 and being hereby appropriated from the Capital Improvement Fund of the City. It is hereby determined and stated that the amount of the down payment is not less than five percent (5%) of the obligations authorized by this Bond Ordinance and that the amount appropriated as a down payment has been made available prior to final adoption of this Bond Ordinance by provisions in previously adopted or current budget or budgets of the

City for capital improvements and down payment; including also monies received or expected to be received from the United States of America, the State of New Jersey or the County of Atlantic, or agencies thereof, as grants in aid of financing said improvements or purposes.

**Section 2. Authorization of Bonds.**

For the financing of said improvements or purposes and to meet the part of said ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) in appropriations not provided for by application hereunder of said down payment, negotiable bonds of the City are hereby authorized to be issued in the a maximum principal amount of ONE HUNDRED FORTY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$142,500) pursuant to the Local Bond Law of New Jersey (the "Local Bond Law"). In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the City in a principal amount not exceeding ONE HUNDRED FORTY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$142,500) are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**Section 3. Description of Project.**

The improvements hereby authorized and the purposes for the financing of which said obligation is to be issued, the appropriation made for and estimated cost of such purposes, and the estimated maximum amount of bonds or notes to be issued for such purposes, are as follows:

IMPROVEMENT OR PURPOSE	APPROPRIATION AND ESTIMATED COST	ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES
Construction of Various Capital Improvements to Municipal Buildings and Grounds at the All Wars Memorial Park, including the costs of surveying, construction, planning, architectural, engineering, preparation of plans and specifications, permits, bid documents and construction inspection and administration.	<u>\$150,000</u>	<u>\$142,500</u>
TOTAL	<u>\$150,000</u>	<u>\$142,500</u>

The excess of the appropriation made for the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purposes.

**Section 4. Authorization of Notes.**

In anticipation of the issuance of said bonds and to temporarily finance said improvements, negotiable notes of the City in a principal amount equal to the said principal of bonds not exceeding ONE HUNDRED FORTY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$142,500) are hereby authorized to be issued pursuant to the limitations prescribed by the Local Bond Law. All such note(s) shall mature at such time as may be determined by the Chief Financial Officer or such other financial officer designated by Resolution for this purpose (both being hereinafter referred to in this Section as Chief Financial Officer); provided that no note shall mature later than one (1) year from its issue date. Such note(s) shall bear interest at a rate or rates and shall be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with any note(s) issued pursuant to this Ordinance, and the



signature of the Chief Financial Officer upon such note(s) shall be conclusive evidence as to all such determinations. The Chief Financial Officer is hereby authorized to sell the note(s) from time to time at public or private sale in such amounts as the Chief Financial Officer may determine and not less than par, and to deliver the same from time to time to the purchasers thereof upon receipt of the purchase price plus accrued interest from their dates to the date of delivery thereof as payment thereof. Such Chief Financial Officer is authorized and directed to report in writing to the Mayor and the Council of the City at the meeting next succeeding the date when any sale or delivery of the note(s) pursuant to this Ordinance is made. Such report shall include the amount, the description, the interest rate, the maturity schedule of the note(s) sold, price obtained and the name of the purchaser. All note(s) issued hereunder may be renewed from time to time for periods not exceeding one (1) year for the time period specified in and in accordance with the provisions and limitations of N.J.S.A. 40A:2-8(a) of the Local Bond Law.

The Chief Financial Officer is further directed to determine all matters in connection with said note or notes and not determined by this Ordinance. The signature of the Chief Financial Officer upon said note(s) shall be conclusive evidence of such determination.

**Section 5. Additional Matters.**

The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and are properties or improvements which the City may lawfully acquire or make as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purpose within the limitations of the Local Bond Law and taking into consideration the respective amounts of said obligations authorized for the purposes, according to the reasonable life thereof computed from the date of said bonds authorized by this bond ordinance, is **15 years**.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the office of the City Clerk and a complete duplicate thereof has been electronically filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the City as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by ONE HUNDRED FORTY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$142,500), and the said obligation authorized by this bond ordinance will be within all debt limitations prescribed by the Local Bond Law.

(d) Amounts not exceeding SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$7,500) in the aggregate for interest on said obligation, cost of issuing said obligation, engineering and inspection costs, legal expenses, a reasonable proportion of the compensation and expenses of employees of the City in connection with the construction or acquisition of improvements and properties as authorized herein, and other items of expense listed in and permitted under Section 40A:2-20 of the Local Bond Law have been included as part of the cost of said improvements and is included in the foregoing estimate thereof.

**Section 6. Capital Budget.**

The capital budget of the City of Linwood is hereby amended to conform with the provisions of this bond ordinance. The resolution in the form promulgated by the Local Finance Board showing full detail of the capital budget and capital program as approved by the Director of the Division of Local Government Services is on the file with the Clerk and is available there for public inspection.

**Section 7. Ratification of Prior Actions.**

Any actions taken by any officials of the City in connection with the improvements described in Section 3 hereof are hereby ratified and confirmed notwithstanding that such actions may have been taken prior to the effective date of this bond ordinance and shall be deemed to have been taken pursuant to this bond ordinance.

**Section 8. Application of Grants.**

Any grant moneys received for the purpose described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

**Section 9. Full Faith and Credit.**

The full faith and credit of the City are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the City, and the City shall be obligated to levy *ad valorem* taxes upon all the taxable property within the City for the payment of said obligations and interest thereon without limitation of rate or amount.

**Section 10. Official Intent to Reimburse Expenditures.**

The City reasonably expects to reimburse any expenditures towards the costs of the improvements or purposes described in Section 3 of this Bond Ordinance and paid prior to the issuance of any bonds or notes authorized by this Bond Ordinance with the proceeds of such bonds or notes. No funds from sources other than the bonds or notes authorized herein has been or is reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside by the City, or any member of the same "control group" as the City, within the meaning of Treasury Regulations Section 1.150-1(f), pursuant to their budget or financial policies with respect to any expenditures to be reimbursed. This Section is intended to be and hereby is a declaration of the City's official intent to reimburse any expenditures towards the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulations Section 1.103-18, and no action (or inaction) will be an artifice or device in accordance with Treasury Regulation Section yield restrictions or arbitrage rebate requirements.

**Section 11. Financial Disclosure Requirements.**

The Chief Financial Officer of the City is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the City and to execute such disclosure document on behalf of the City. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the City pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the City and to amend such

undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the City fails to comply with its undertaking, the City shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

**Section 12. Effective Date.**

This bond ordinance shall take effect twenty (20) days after the first publication of a summary thereof after final adoption, as provided by the Local Bond Law.

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RICHARD L. DEPAMPHILIS, III, MAYOR

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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

FIRST READING:	April 12, 2017
PUBLICATION:	April 15, 2017
FINAL READING:	April 26, 2017
PUBLICATION WITH STATEMENT:	April 29, 2017

## NOTICE OF PENDING BOND ORDINANCE AND SUMMARY

The Bond Ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the City of Linwood, in the County of Atlantic, State of New Jersey, held on April 12, 2017, at the Linwood City Hall. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held on April 26, 2017, at 6:00 o'clock p.m. at the Linwood City Hall. During the week prior to and up to and including the date of such meeting, copies of the full ordinance will be available at no cost and during regular business hours, at the Clerk's office located in the City Hall, 400 Poplar Avenue, Linwood, New Jersey for the members of the general public who shall request the same. The summary of the terms of such Bond Ordinance follows:

Title: "BOND ORDINANCE APPROPRIATING ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) AND AUTHORIZING THE ISSUANCE OF ONE HUNDRED FORTY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$142,500) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR GENERAL IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY"

Purpose(s): Construction of Various Capital Improvements to Municipal Buildings and Grounds at the All Wars Memorial Park

Appropriation: \$150,000

Bonds/Notes Authorized: \$142,500

Grants (if any) Appropriated: None

Section 20 Costs: \$7,500

Useful Life: 15 years

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Leigh Ann Napoli, RMC, Municipal Clerk

This Notice is published pursuant to N.J.S.A. 40A:2-17.

## **BOND ORDINANCE STATEMENTS AND SUMMARY**

The Bond Ordinance, the summary terms of which are included herein, has been finally adopted by the City of Linwood, in the County of Atlantic, State of New Jersey on April 26, 2017, and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours, at the Clerk's office for members of the general public who request the same. The summary of the terms of such Bond Ordinance follows:

Title: "BOND ORDINANCE APPROPRIATING ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) AND AUTHORIZING THE ISSUANCE OF ONE HUNDRED FORTY-TWO THOUSAND FIVE HUNDRED DOLLARS (\$142,500) IN BONDS OR NOTES OF THE CITY OF LINWOOD FOR GENERAL IMPROVEMENTS AUTHORIZED TO BE UNDERTAKEN BY THE CITY OF LINWOOD, IN THE COUNTY OF ATLANTIC, NEW JERSEY"

Purpose(s): Construction of Various Capital Improvements to Municipal Buildings and Grounds at the All Wars Memorial Park

Appropriation: \$150,000

Bonds/Notes Authorized: \$142,500

Grants (if any) Appropriated: None

Section 20 Costs: \$7,500

Useful Life: 15 years

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Leigh Ann Napoli, RMC, Municipal Clerk

This Notice is published pursuant to N.J.S.A. 40A:2-17.

**RESOLUTION No. 92, 2017**

A RESOLUTION ESTABLISHING SALARIES FOR NON-CONTRACTUAL EMPLOYEES OF  
THE CITY OF LINWOOD FOR 2017

**WHEREAS**, the Common Council of the City of Linwood passed Ordinance No. 2 of 2017 on February 22, 2017; and

**WHEREAS**, Ordinance No. 2 of 2017 established salary ranges for City employees; and

**WHEREAS**, the Common Council of the City of Linwood believes it is in the best interest for the City of Linwood to know the exact salaries of the non-contractual City employees;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the non-contractual employees of the City of Linwood be compensated at an annual salary in accordance with the list attached hereto.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 26th day of April, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 26th day of April, 2017.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_



**SALARIES FOR NON-CONTRACTULA EMPLOYEES  
FOR THE CITY OF LINWOOD YEAR 2017**

<b>TITLE/PART-TIME</b>	
Administrative Assistant	12.50/hour
Building Inspector	9,734/annum
Clean Communities Coordinator	715/annum
Clerk/Typist	9.32-12.94/hour
Code Enforcement	13.46-15.00/hour
Communications Coordinator	1,794.00/annum
Computer Maintenance Coordinator	520/annum
Construction Official	11,357/annum
Council Member	7,938/annum
Council President	8,750/annum
Deputy Court Administrator	15.39/hour
Deputy Emergency Management Director	1,010/annum
Drug Alliance Coordinator	1,600/annum
Emergency Management Director	2,005/annum
Floodplain Manager	1,000/annum
Journeyman Electrician	3,100/annum
Matron	9.00/hour
Mayor	9,557/annum
Memorial Park Director	5,916/annum
Municipal Magistrate	10,000/annum
Planning Board Secretary	9,353/annum
Planning Board Tape Operator	200/meeting
Recreation Aide	8.44-9.00/hour
Recycling Coordinator	1,420/annum
Special Law Enforcement Officers/Class II	15.00/hour
School Crossing Guard	38.71/diem
School Crossing Guard Captain	46.42/diem
Sewer Account Supervisors	2,476/annum
Sub-Code Electrical Inspector	11,734/annum
Sub-Code Fire Protection Inspector	6,500/annum
Sub-Code Plumbing Inspector	10,000/annum
Summer Intern	8.44/hour
Tax Assessor	31,155/annum
Uniform Fire Official/Fire Marshall	8,520/annum
Deputy Fire Official/Fire Marshall	1,200/annum
Zoning board of Adjustment Secretary	9,353/annum
Zoning Review Officer	11,113/annum

<b>TITLE/FULL-TIME</b>	
Assistant Tax Collector	30,500/annum
Chief Financial Officer	69,041/annum
Chief of Police	125,037/annum
City Clerk	88,560/annum
Court Administrator	31,108/annum
Deputy City Clerk	40,101/annum
Secretary Code Office	27,500/annum
Superintendent Public Works	88,466/annum
Tax Collector	55,535/annum
Tech Assistant to Construction Office	46,642/annum
Code Enforcement Official	39,494/annum

**RESOLUTION No. 93, 2017**

A RESOLUTION AUTHORIZING THE CITY OF LINWOOD TO RELEASE THE MAINTENANCE BOND WITH REGARD TO THE IMPROVEMENTS TO WIMBERG FUNERAL HOME, BLOCK 1 LOTS 29.01 & 29.02, IN THE CITY OF LINWOOD

**WHEREAS**, the City of Linwood has received a recommendation from the Linwood Planning Board to grant a full release of the Maintenance Bond on file with the City with regard to the improvements at Block 1 Lots 29.01 & 29.02; and

**WHEREAS**, the request is based upon an inspection and recommendation of the Planning Board Engineer in accordance with correspondence of April 25, 2017 from the Planning Board Secretary, a copy of which is attached hereto; and

**WHEREAS**, the Planning Board has approved the recommendation for release at its regular meeting on April 24, 2017;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, that the Maintenance Bond with regard to Block 1 Lots 29.01 & 29.02 be and is hereby released in full.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 26th day of April, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 26th day of April, 2017.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

# City of Linwood

Planning Board  
400 Poplar Avenue  
Linwood, New Jersey 08221-1899  
Telephone (609) 926-7971

April 25, 2107

Leigh Ann Napoli  
City Clerk  
400 Poplar Ave.  
Linwood, NJ 08221

Dear Ms. Napoli:

Wimberg Funeral Home  
Bl. 1, lots 29.01 & 29.02

At the April 24, 2017 meeting of the Linwood Planning Board, the Board approved a motion to release the maintenance bond guaranteeing work at the above referenced site, it having been two years since improvements were completed. This action was done based on the inspection and recommendation of the Planning Board engineer. His recommending letter is attached. Please ask City Council to likewise authorize the release.

Thank you for your attention.

Sincerely,



Joseph Breidenstine  
Secretary, Planning Board

**RESOLUTION No. 94, 2017**

**A RESOLUTION APPROVING TEMPORARY SIGNAGE FOR THE LINWOOD FARMERS MARKET**

**WHEREAS**, the organizers of the Linwood Farmers Market have requested permission for one temporary banner, measuring six feet by three feet, located at Linwood City Hall advertising the opening of the market for the season; and

**WHEREAS**, temporary signage needs approval by City Council; and

**WHEREAS**, the Common Council is desirous of approving said request;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, that permission for the placement of one temporary banner, measuring six feet by three feet, advertising the opening of the market for the season is hereby granted to the Linwood Farmers Market based on the following conditions;

- 1.) Signs shall not be internally illuminated or electrically activated.
- 2.) Signs shall not be in the Right-of-way on New Road.
- 3.) Signs shall not block any site triangle for access and egress points of travel.

**BE IT FURTHER RESOLVED**, that the sign shall be permitted for a period of six weeks beginning on April 29, 2017 and ending on June 3, 2017.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 26th day of April, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 26th day of April, 2017.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 95, 2017**

A RESOLUTION APPOINTING DENNIS C. SHARPE AS THE ACTING FIRE SUB CODE OFFICIAL FOR THE CITY OF LINWOOD

**WHEREAS**, a vacancy exists in the position of Fire Sub Code Official for the City of Linwood; and

**WHEREAS**, applications have been accepted, interviews have been held, and a recommendation has been made to hire Dennis C. Sharpe; and

**WHEREAS**, the Common Council of the City of Linwood is desirous of appointing Dennis C. Sharpe as the Acting Fire Sub Code Official for a period not to exceed thirty (30) days;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that Dennis C. Sharpe is hereby appointed to the position of Acting Fire Sub Code Official for the City of Linwood to commence April 25, 2017 for a period not to exceed thirty (30) days and at a salary not to exceed \$6,500.00 as per the Linwood Salary Ordinance and all amendments thereto.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 26th day of April, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 26th day of April, 2017.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 96, 2017**

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2017-07,  
TO MAINLAND YOUTH LACROSSE

**WHEREAS**, Mainland Youth Lacrosse has applied for a Raffle License, to conduct games on June 19, 2017; and

**WHEREAS**, Mainland Youth Lacrosse has fulfilled all of the requirements and met all qualifications for such a license, including but not limited to obtaining a Registration Identification Number, that number being 257-5-41723;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that a Raffle License be issued to Mainland Youth Lacrosse and that the Clerk be authorized to sign any documentation deemed necessary or useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 26th day of April, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 26th day of April, 2017.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 97, 2017**

A RESOLUTION AWARDING NON-COMPETITIVE CONTRACTS FOR PROFESSIONAL SERVICES TO MICHAEL J. FITZGERALD AS ALTERNATE ATTORNEY AND THOMAS R. THORTON AS ALTERNATE ENGINEER FOR THE PLANNING BOARD

**WHEREAS**, there exists within the City of Linwood, New Jersey, the need for an Alternate Attorney and Alternate Engineer for the Planning Board; and

**WHEREAS**, the Local Public Contracts Law (N.J.S. 40A:11.1 et. seq.) requires that a Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, New Jersey, that Michael J. Fitzgerald of the firm Fitzgerald & McGroarty be and is hereby appointed Alternate Attorney for the Planning Board for the City of Linwood for a one year term, and Thomas R. Thorton of the firm Mott MacDonald, LLC be and is hereby appointed Alternate Engineer for the Planning Board for the City of Linwood for a one year term.

**BE IT FURTHER RESOLVED**, that the Mayor and City Clerk are hereby authorized and directed to execute the attached contracts with the above named persons.

These Contracts are awarded without competitive bidding as a "Professional Service" under the provision of the Local Public Contracts Law because the Local Public Contracts Law permits professional services to be awarded without the necessity of competitive bidding.

A copy of this Resolution shall be published in an official newspaper of the City of Linwood as required by law within ten (10) days of its passage.

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a certification of availability of funds by the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 26th day of April, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal  
this 26th day of April, 2017.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_



# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 04-25-17  
**Re:** Availability of Funds-Planning Board Alternate Engineer

Pursuant to 40A: 4-57, I hereby certify that sufficient funds will be available under planning board operating budget. Funds will be encumbered to Hatch Mott MacDonald, LLC, PO Box 373 Cape May Court House, NJ 08210.

# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 04-25-17  
**Re:** Availability of Funds-Planning Board Alternate Solicitor

Pursuant to 40A: 4-57, I hereby certify that sufficient funds will be available under planning board operating budget. Funds will be encumbered to Fitzgerald, McGroarty & Malinsky P.A., 747 Shore Road Linwood, NJ 08221.

# AGREEMENT FOR LEGAL SERVICES

## CITY OF LINWOOD PLANNING BOARD

THIS AGREEMENT entered into this 24 day of April 2017, between the **CITY OF LINWOOD PLANNING BOARD** ("Planning Board") and **MICHAEL J. FITZGERALD, ESQUIRE** of **FITZGERALD & MCGROARTY** ("Attorney"), wherein Attorney agrees to perform legal services for the Planning Board as Alternate Attorney during the period from January 1, 2017 up to and including the reorganization meeting of the Planning Board in January 2018. In the event that Michael J. Fitzgerald, Esquire is not able to attend a meeting because of illness, vacation or otherwise, he will be substituted for by another qualified member of the firm of Fitzgerald & McGroarty, P.A.

Attorney will represent the Planning Board, as necessary, during the term indicated and in addition to attendance at meetings will conduct legal research, prepare written opinions, draft a decision and resolution for each application within 45 days of the decision, provide telephone consultation, work in conjunction with the other professional staff of the Planning Board and of applicants, all as may be needed from time to time, and perform generally any and all legal services required and/or requested by the Planning Board. Attendance at Planning Board Meetings will be billed at \$200.00 per meeting. All other services performed by Attorneys or other partners of the firm will be billed to the Planning Board at the rate of \$125.00 per hour. In addition thereto, Attorney will receive reimbursement for all actual out-of-pocket expenses such as filing fees or other costs associated with litigation and reimbursement of photocopying costs at \$0.20 per page. Mileage for travel will be reimbursed at the current IRS approved rate for required travel.

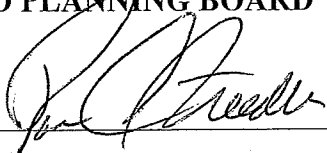
The term of this Agreement shall be for the calendar year of 2017, and until the next annual reorganization meeting.

This Agreement constitutes the entire agreement by and between the parties hereto, subject to any written or duly executed supplements attached hereto and made a part hereof.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

**LINWOOD PLANNING BOARD**

Dated: 4/24/17, 2017

BY:  \_\_\_\_\_

**FITZGERALD & McGROARTY, P.A.**

Dated: January 1, 2017

BY:  \_\_\_\_\_  
MICHAEL J. FITZGERALD, ESQUIRE

## CONTRACT FOR ENGINEERING SERVICES

THIS AGREEMENT is made this 24<sup>th</sup> day of April, 2017, between the **LINWOOD PLANNING BOARD**, hereinafter called the Planning Board and **MOTT MACDONALD LLC**, hereinafter called The Supplier of Professional Services:

1. The Supplier of Professional Services will supply to the Planning Board all of the ordinary and usual alternate engineering services required by the Planning Board for the term of this Contract. In consideration for said services, the Supplier of Professional Services will be paid fees in accordance with approved hourly rates as more specifically set forth herein. All fees will be paid on a monthly basis following submission and approval by the Planning Board of itemized bills and vouchers. The ordinary and usual engineering services shall include, but not be limited to the following:

- (1) Attendance at Meetings
  - (a) Public Meetings
  - (b) Caucus or Work Meetings
- (2) Preparation of legal descriptions as requested
- (3) General correspondence emanating from the Planning Board Engineer's Office.
- (4) General problems requiring consultation with the Planning Board Engineer.
- (5) Review of plans and applications filed with the Planning Board.

2. The Supplier of Professional Services will provide any engineering services beyond the ordinary and usual engineering services required, if requested by the Planning Board, for a fee in accordance with the rates hereinafter provided. The Supplier of Professional Services shall provide by voucher to the Planning Board, verification of time

spent, job title and rate per man on each job. Such additional engineering services shall include but not be limited to the following:

3. FEES

Per meeting charge	\$180.00
<u>Services</u>	<u>Hourly Rate</u>
Outside of Actual Meetings (Thomas Thornton, PE)	\$122.00
Project Engineer (Shawn Carr, PE)	\$97.00
Surveying (James K. Walz, PLS)	\$117.00
Site Inspector (Bernard W. Kirkland)	\$77.00
Landscape Architect/Planner (Jason Harkins, LLA, RLA or Joseph P. Adamson, PP, CLA)	\$125.00

4. The Supplier of Professional Services hereby agrees to provide to the Planning Board a cost estimate for all engineering work to be completed beyond the ordinary and usual engineering services prior to commencement of said work.

5. The term of this Contract shall be for a period of one year and shall expire on February 28, 2018. At the time of termination the Planning Board shall have no further obligations or responsibilities to the Supplier of Professional Services other than to pay any outstanding bills for services rendered up to the date of termination.

6. The Planning Board shall have the option of canceling this Agreement, for any reason whatsoever, upon thirty (30) days written notice to the Supplier of Professional

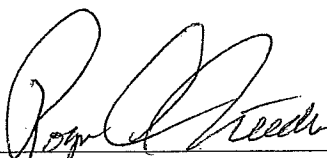
Services. In such event, the Planning Board shall have no further duties or obligations under the terms and conditions of this Agreement.

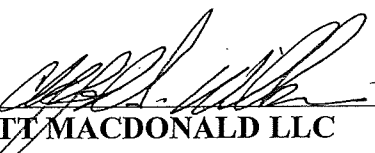
7. Upon formal termination of this Contract, the Supplier of Professional Services shall surrender all maps, charts, documents, work sheets and records in connection with any work for which the Planning Board has been billed, or true and accurate copies of same, at cost of reproduction, together with all Planning Board or City property and a status report on every pending application, to the successor Planning Board Engineer, or to such other person or City official or employee as the Planning Board (or authorized representative) directs, without additional cost to the Planning Board.

8. This contract has been awarded to the firm of **MOTT MACDONALD LLC** based on the merits and abilities of **THOMAS R. THORTON, P.E., CME.** to provide the goods or services as described herein.

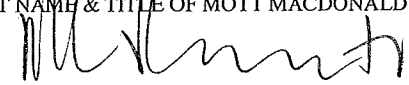
9. This Contract is made in conformity with the Local Public Contracts Law of the State of New Jersey and shall be so construed as to comply therewith.

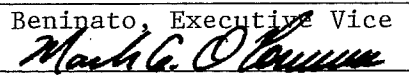
10. This Agreement constitutes the entire agreement and understanding of the parties hereto, and shall only be amended or supplemented in writing.

Dated: 4/24/17 BY:  (SEAL)  
**LINWOOD PLANNING BOARD OF**

Dated: 3/23/17 BY:  (SEAL)  
**MOTT MACDONALD LLC**

Clifford S. Wilkinson, Executive Vice President  
(PLEASE PRINT NAME & TITLE OF MOTT MACDONALD REPRESENTATIVE)

  
Albert N. Beninato, Executive Vice President

  
Mark G. O'Connor, Assistant Secretary

**RESOLUTION No. 98, 2017**

A RESOLUTION APPOINTING JAMES A. COTTON AS THE ACTING PLUMBING SUB CODE OFFICIAL FOR THE CITY OF LINWOOD

**WHEREAS**, a vacancy exists in the position of Plumbing Sub Code Official for the City of Linwood; and

**WHEREAS**, applications have been accepted, interviews have been held, and a recommendation has been made to hire James A. Cotton; and

**WHEREAS**, the Common Council of the City of Linwood is desirous of appointing James A. Cotton as the Acting Plumbing Sub Code Official for a period not to exceed thirty (30) days;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that James A. Cotton is hereby appointed to the position of Acting Plumbing Sub Code Official for the City of Linwood to commence May 2, 2017 for a period not to exceed thirty (30) days and at a salary not to exceed \$10,000.00 as per the Linwood Salary Ordinance and all amendments thereto.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 26th day of April, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 26th day of April, 2017.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_